

# CAR ACCIDENT CHECKLIST

## ✓ WHAT TO DO

- Move to a safe location, if possible
- Call the police and file a report
- Seek medical attention if injured
- Take photographs of the accident, scene, vehicles & injuries
- Report the accident to your insurance company

## ✗ WHAT NOT TO DO

- Do not leave the scene
- Never admit fault or suggest fault to anyone, including police & insurance companies
- Do not move anyone who is seriously injured



## WHAT TO COLLECT

- Date/Time/Surrounding conditions
- Name & contact info of involved parties
- Witness name(s) & contact info
- Insurance info of involved parties
- License plate numbers of involved parties
- Police report info



## WHAT TO GIVE OUT

- Name & contact information
- Vehicle information
- Insurance company name
- Insurance policy number